



Do's and Don'ts in Case of Fatality or Catastrophic Incident

Call 911

Secure the accident scene

Care for the wounded

Contact your home office

Contact local AGC office

Shut down and secure job site

Contact OSHA within 8 clock hours at your local OSHA area office (do not leave a message, you must speak to an individual) if after hours, call 1-800-321-6742.

You must furnish the following information:

- Company name
- Location
- Time of incident
- Number of fatalities or hospitalized employees
- Names of any injured employees
- Your contact person and phone number
- Brief description of the incident

Do not send workers home who were in the area until cleared by OSHA

Do not allow news media into the area

Do not let anyone talk to the news media

Do not clean or remove anything from the accident scene

- Per 29 CFR 1904.39

NOTE: Have a prepared statement to be read to the media by the superintendant in the event of a fatality. Suggested statement: **“Our company spokesperson is in the process of gathering information for you at this time. We will notify you as soon as the details of the event are known. Thank you.”**